

**TOWN BOARD MEETING MINUTES**  
**FROM December 6, 2021, 7:00 PM**  
**HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL**

1. Public Hearing – Boundary Change & Rezone Request – Neeb / Kroeplien 59026386531 & 386510: The public hearing was opened at 7:00pm. The public hearing was taped. Roger Neeb explained that due to the size of Jim’s farm equipment, Jim needs more land on the south side of the Neeb’s property to access his field. Neeb also would like to purchase the land north of their home to the creek. Both pieces being moved need to be rezoned. No other questions or comments. The hearing was closed at 7:05pm. The tape as stopped.

Chairman Theobald called the Town Board meeting to order at 7:05 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Gerald Meyer, Jim Hanke and Adam Luebke. Also, in attendance were Clerk / Treasurer Jeanette Meyer and audience members. Supervisor Barbara Poch was absent.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 8:30 am Friday, December 3, 2021, at the Johnsonville Fire Station, the Town of Sheboygan Falls Fire Station, and at the Town of Sheboygan Falls Town Hall.

APPROVAL OF MEETING MINUTES FROM November 1, 2021, Town Board Meeting minutes - A motion to approve the minutes from the November 1, 2021, Town Board meeting was made by Meyer, seconded by Hanke. Motion carried 3-0.

TREASURERS REPORT- The Treasurer’s Report was read. A motion to approve the Treasurer’s report as read was made by Luebke, seconded by Meyer. Motion carried 3-0.

**DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:**

- a. Consideration of a Boundary Change and Rezone Request – Neeb / Kroeplien (59026386531 & 386510) - The Plan Commission met November 4, 2021 and recommended moving boundary lines as submitted on the survey and rezoning where needed contingent upon Kroeplien’s & Strauss’s agreeing to bring the shared culvert up to current culvert standards to accommodate the farm equipment. The Board was copied on the Plan Commission minutes. A motion to approve boundary changes per the submitted survey and rezone 1.17 acres north of the Neeb’s home from A-1 (Exclusive Agricultural Use District) to A-2 (Agricultural Use District) and .09 acres from Neeb’s south lot line from A-2 (Agricultural Land District) to A-1 (Exclusive Agricultural Use District) was made by Hanke, seconded by Meyer. Motion carried 3-0.
- b. Approval of 2 YR Appointment of Election Officials – A motion to approve election officials for the 2022/2023 election cycle: Joyce Clemens, Marilyn Meyer, Carol Leannah, Mary Burbach, Alice Perronne, Lorraine Marotz, Lavonne Athorp, Rebecca Kuhlow, Dariel Lambrecht, Mary O’Malley, Wendy Heider, Sandra Kauffmann and Craig Enders was made by Hanke, seconded by Luebke. Motion carried 3-0.
- c. Adopt Resolution #5 2021/2022 – Approve the Apportionment of All Authority and Responsibility of Bluebird Ln in the Town of Sheboygan Falls to the City of Sheboygan Fall, Sheboygan County, Wisconsin - A motion to adopt Resolution #5 2021-2022 to approve the apportionment of all authority and responsibility of Bluebird Ln in the Town of Sheboygan Falls to the City of Sheboygan Falls, Sheboygan County, Wisconsin was made by Meyer, seconded by Hanke. Motion carried 3-0.

- d. Consideration of Original Beverage Retail Class A Liquor License Application – Johnsonville Marketplace LLC – The Johnsonville Marketplace would like the ability to sell wine & spirits, in addition to beer. All alcohol sales are in original containers to be consumed off premises. A motion to approve an Original Beverage Retail Class A Liquor License Application for Johnsonville Marketplace LLC was made by Luebke, seconded by Meyer. Motion carried 3-0.
- e. Consideration of Original Alcohol Beverage Retail Class B Liquor License Application – The HUB Studio Café LLC, DBA The Hub at Laacks' & Laack's Tavern & Ballroom – Laack's Hall & Tavern will be selling their business and surrendering their license to Susan Radtke on 12/31/21, if approved. Conditional use was most likely grandfathered in. If no change to current use, there is no need to issue a new CUP. The Clerk informed Susan about the Town's building permit requirement. A motion to approve the Original Alcohol Beverage Retail Class B Liquor License for The HUB Studio Café LLC as of January 1, 2022 was made by Meyer, seconded by Hanke. Motion carried 3-0.
- f. Approval of Operator License Application – Carl Laack - Carl Laack is currently the agent on the Class B Liquor License for Laack's Hall & Tavern. Due to the upcoming sale of he will need an operator license to continue to help out. A motion to approve an operator's license for Carl Laack was made by Hanke, seconded by Luebke. Motion carried 3-0.
- g. Return to Hall Usage with Madison All-Stars 4-H Club – The Madison All-Star 4-H Club stopped meeting at the Town Hall when covid hit in March 2020. They would like to return. The Chairman & Clerk expressed some concerns of the new video equipment that was installed last year. Other expectations were discussed in order for the 4-H club to return to using the hall for monthly club meetings. In the event something gets broken, they would be asked to leave. A motion to allow the Madison All-Stars to return as long as they sanitized before leaving, clean up after themselves, including taking out garbage and making sure bathrooms were cleaned, and keeping away from new video equipment was made by Luebke, seconded by Hanke. Motion carried 3.0 In the event something gets broken, they would be asked to leave.
- h. Set aside monies designated for Accidental Death Line of Duty Benefit & Capital Expenditures in the 2021 Budget - A motion to move \$2000 from the general account to the Accidental Death Line of Duty Benefit account was made by Hanke, seconded by Luebke. Motion carried 3-0. A motion to move \$113,000 from the general account to the Capital Expenditures account was made by Meyer, seconded by Hanke. Motion carried 3-0.
- i. Road Maintenance
1. Speed Limit Reduction on Willow Rd (CTH C to City of Plymouth) - Scott Ahlswede, N5489 Willow Rd asked what could be done about the speeding & truck traffic on Willow Rd south of CTH C to the City of Plymouth limit. The County Sheriff's department will not patrol without a contract with the Town. After a lengthy discussion a motion to post a 45 MPH sign on each end was made by Luebke, seconded by Meyer. Motion carried 2-1. Hanke Opposed.
  2. Hoffmann Rd Road Maintenance – Previous Chairman Bauer had Hoffmann Rd pulverized in
  3. Otter Creek Bridge – Willow Rd – No one from the Town of Plymouth was in attendance to discuss. No action taken.
  4. Highland Rd – Culvert Obstruction – The chairman received a report of a road culvert being filled in on one side. A letter was sent out to the property owner asking them to remove the obstruction by today. The Clerk presented pictures showing the obstruction was removed from the culvert but was still in the right of way. The Clerk was instructed to send out another letter instructing them to remove debris within 10 days If not cleaned up, the Town will need to take care of to prevent road damage or flooding and bill owner.

CONSTABLES REPORT- Neither Constable was in attendance. No report.

CHAIRMAN / ADMINISTRATOR REPORT -Chairman Theobald reported on an Emerald Ash Borer meeting he & the Administrator attended. The item will be added to the January agenda. The Clerk reported that tax bills were mailed today.

SUPERVISORS REPORT –Nothing to report.

FIRE DEPARTMENT REPORT – JFD: No rep in attendance – no report given. TSFFD: Lean to is still waiting for final State approval. The service door at the fire station needed to be replaced. The Fire Department is asking the Town to pay the \$2029 bill. The item will be added to the January agenda.

Discussion and Approval of this month bills – A motion to approve the bills to be paid in December was made by Meyer, seconded by Luebke. Motion carried 3-0.

ADJORNMENT – Motion to adjourn was made by Luebke, seconded by Hanke. Meeting adjourned at 8:30 pm.

Respectfully submitted,

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Jeanette M. Meyer, Clerk/Treasurer  
Town of Sheboygan Falls

APPROVED