

**TOWN BOARD MEETING MINUTES**  
**FROM October 4, 2021, 7:00 PM**  
**HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL**

Chairman Theobald called the Town Board meeting to order at 7:00 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Gerald Meyer, Jim Hanke and Adam Luebke. Also, in attendance were Clerk / Treasurer Jeanette Meyer and audience members. Supervisor Barbara Poch was absent.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 4:00 pm Friday, October 1, 2021, at the Johnsonville Fire Station, the Town of Sheboygan Falls Fire Station, and at the Town of Sheboygan Falls Town Hall.

APPROVAL OF MEETING MINUTES FROM September 13, 2021, Town Board Meeting and September 20, 2021 Special Meeting minutes - A motion to approve the minutes from the September 13, 2021 Town Board meeting and September 20, 2021 Special Meeting minutes was made by Meyer, seconded by Luebke. Motion carried 3-0.

TREASURERS REPORT- The Treasurer's Report was presented. A motion to approve the Treasurer's report as presented was made by Luebke, seconded by Hanke. Motion carried 3-0.

CORRESPONDENCE – The Clerk had nothing to report.

**DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:**

- a. Approval of 2020 Request for Refunded Taxes & Interest – 59026800033P (Johnsonville Sausage LLC – Manufacturing Personal Property)- The Department of Revenue Manufacturing Assessor made an error on Johnsonville's 2020 personal property tax value. After research by the County Treasurer, the Town does not owe interest. The chargeback request (PC-201) has been filed with the DOR so hopefully this refund will be spread amongst the other taxing jurisdictions. Unfortunately, the Town has to refund the whole amount and wait to see if the chargeback is approved. A motion to approve the refund of \$28878.44 to Johnsonville for the palpable error on parcel 59026800033P was made by Hanke, seconded by Luebke. Motion carried 3-0
- b. Adopt Resolution #4 2021/2022 “Designating Non-Partisan Town Ward Plan” – Every 10 years new voting redistricting maps are drawn up by State Statute. The Town's population only increased by 91 people. None of the Town's 3 voting wards needed to be readjusted as none were over 1000 people. A motion to Adopt Resolution #4 2021/2022 “Designating Non- Partisan Town Ward Plan” was made Meyer, seconded by Luebke. Motion carried 3-0.
- c. Approval of Extension of Fire Services Agreement with Town of Lima - A motion to approve the 3-year, 3% increase per year extension as discussed at the September 20, 2021 meeting was made by Meyer, seconded by Luebke. Motion carried 3-0.
- d. 2022 Budget Preparations – A meeting was scheduled for October 14 at 6pm to work on the 2022 budget.
- e. Road Maintenance
  1. Chairman Theobald will look into getting Rio Rd, where we just had Northeast patch re-shouldered yet this year.
  2. Chairman Theobald reported the 2<sup>nd</sup> ditch cutting should start this weekend.

CONSTABLES REPORT- Neither Constable was in attendance. No report.

CHAIRMAN / ADMINISTRATOR REPORT - Chairman Theobald reported the patches on Meadowlark Rd & Rio Rd are complete. The Town received a letter about a Railroad crossing sign on Bridgewood Rd that does not meet Federal Standards. He will get it corrected. He also informed the Board that the Playbird Rd ditch project was started this morning. Weather permitting, Wagner should be complete next week. Hr reported they found a lot of old branches and grass clipping in the ditch. The Clerk was instructed to put together a letter to send to neighboring property owners so it doesn't happen again.

FIRE DEPARTMENT REPORT – JFD: No rep in attendance – no report given. TSFFD: Department has busy on high call volume. Lines on newly paved parking lot are complete.

SUPERVISORS REPORT –Supervisor Hanke reported the stop ahead sign for the northbound lane on Willow Rd (between HWY 23 & CTH C was recently knocked over. Supervisor Luebke offered to give a fire department report for the Town of Sheb Falls Fire Department at future meeting. The Clerk was instructed to let JFD know so they can also report if they have anything.

Discussion and Approval of this month bills – A motion to approve the bills to be paid in October was made by Meyer, seconded by Luebke. Motion carried 3-0.

The Town Board intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the Town with respect to litigation in which the Town is or is likely to become involved and pursuant to Wis. Stat. 19.85(1)(f) to consider financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or stat, or involved in such problems or investigations. During the closed session, the Town Board will discuss a personnel matter and a zoning ordinance enforcement matter.

A motion to go into closed session was made by Luebke, seconded by Meyer. Roll call vote: Meyer -aye, Luebke – aye, Hanke-aye, Theobald – aye. Poch-absent.

ADJORNMENT – Motion to adjourn was made by Hanke, seconded by Meyer. Meeting adjourned at 8:46 pm.

Respectfully submitted,

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Jeanette M. Meyer, Clerk/Treasurer  
Town of Sheboygan Falls