

Plan Commission Meeting Minutes
FROM May 6, 2021 at 5:30 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

Chairperson Lyman Theobald called the Plan Commission meeting to order at 5:30 PM. Notices were posted Wednesday, May 5, 2021 at 8:00am.

Board members present were: Chairman Lyman Theobald, Vice Chair Carol Leannah, Secretary Jeanette Meyer, and Plan Commissioner David Schueffner. Also in attendance was Town Board Supervisor Barb Poch.

Approval of Minutes from April 15, 2021 Plan Commission meeting minutes – A motion to approve the minutes from the April 15, 2021 Plan Commission meeting as printed was made by Leannah, seconded by Meyer. Motion carried 4-0.

Review / Recommendation – Review and Revise Section 7.30 of the Town of Sheboygan Falls Municipal Code – “Signs

Secretary Meyer provided copies of sign ordinances from the Town of Greenbush, the Town of Plymouth, and the Town of Sheboygan. After discussion on sign face area and sign heights in our B-1 zoning; a motion to recommend to the Town Board to revise the sign face square footage restriction from 64 sq ft total to 100 sq feet total was made by Leannah, seconded by Schueffner. Note: No change was made for the sign height. The Plan Commission felt signs over 12 ft would need to apply for a variance.

Review & Recommendation – Review and create Solar Regulations for the Town of Sheboygan Falls Municipal Code

The Plan Commission reviewed the example received from the Town’s counsel. It is a starting point, but the members felt we should address panels installed for owners use differently than panels installed for utility purposes. Secretary Meyer was asked to find out more info and report back.

Correspondence / Communication – Nothing to report.

Adjournment - A motion to adjourn was made by Schueffner, seconded by Leannah. Meeting adjourned at 6:50 pm.

Respectfully submitted,

Jeanette Meyer, Town Clerk
Town of Sheboygan Falls