

TOWN BOARD MEETING MINUTES
FROM June 1, 2021 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

- a. Public Hearing - Discontinuation of Public Ways – North St, Star Court, Sunset Ave, Western Ave, Center Ave and Eastern Ave: The public hearing was opened at 7:01pm. The public hearing was taped. Chairman Theobald turned the public hearing over to Attorney Matt Parmentier to explain. There were no questions from the audience. No one voiced their opposition. No other comments or questions. The public hearing was closed at 7:04pm. The tape was stopped.

Chairman Theobald called the Town Board meeting to order at 7:04 PM.

Board members present were: Chairman Lyman Theobald, Supervisors: Gerald Meyer, Barbara Poch and Jim Hanke. Also, in attendance were Clerk / Treasurer Jeanette Meyer, Attorney Matt Parmentier and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 10:30 am Friday, May 28, 2021 at the Johnsonville Fire Station, the Town of Sheboygan Falls Fire Station, and at the Town of Sheboygan Falls Town Hall.

APPROVAL OF MEETING MINUTES FROM May 3, 2021 Town Board Meeting- A motion to approve the minutes from the May 3, 2021 Town Board meeting was made by Meyer, seconded by Poch. Motion carried 3-0.

TREASURERS REPORT- The Treasurer's Report was read. A motion to approve the Treasurer's report as read was made by Hanke, seconded by Poch. Motion carried 3-0.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Consideration of Adopting Resolution #2 – Order to Discontinue Public Ways – North Street, Star Court, Sunset Avenue, Western Avenue, Center Avenue and Eastern Avenue – A motion to adopt Resolution #2 - Order to Discontinue Public Ways – North Street, Star Court, Sunset Avenue, Western Avenue, Center Avenue and Eastern Avenue was made by Meyer, seconded by Hanke. Motion carried 3-0. Clerk will record with the Sheboygan County Register of Deeds.
- b. Approval of Mobile Home Park License Renewal – Bains Inc. All invoices are paid thru today. A motion to approve renewing the Mobile Home Park license for Bain, Inc. was made by Meyer, seconded by Poch. Motion carried 3-0.
- c. Approval of Salvage Yard License Renewal - Akright Auto Wrecking, Inc – A motion to approve renewing a salvage yard license for Akright Auto Wrecking Inc was made by Meyer, seconded by Hanke. Motion carried 3-0.
- d. Approve Soda Licenses – SHARKS, Sheb County Aviation Corp, Akright Auto Wrecking and Willow Wood Acres - A motion to approve soda licenses for Sheboygan County Aviation Corp, Akright Auto Wrecking, SHARKS and Willow Wood Acres was made by Hanke, seconded by Poch. Motion carried 3-0.
- e. Approval of Class B Combo Liquor License Renewals & Operators Licenses –

1. Call the Party Girl LLC - All paperwork was in order. A motion to approve renewing a Class B Combo liquor license for Call the Party Girl LLC, dba Chris & Sue's and approval of their submitted operators was made by Meyer, seconded by Poch. Motion carried 3-0.
 2. Laacks Hall Inc. - All paperwork was in order. No one was in attendance representing Laacks. No motions were made.
 3. Racer's Hall LLC - All paperwork was in order. A motion to approve renewing a Class B Combo liquor license for Racer's Hall LLC and approval of their submitted operators was made by Meyer, seconded by Hanke. Motion carried 3-0.
 4. Sheboygan County Aviation Corp. - All paperwork was in order. A motion to approve renewing a Class B Combo liquor license for Sheboygan County Aviation Corp and approval of submitted operators was made by Hanke, seconded by Poch. Motion carried 3-0.
 5. Smerke's Sportsmen's Club – All paperwork was in order. A motion to approve renewing a Class B Combo liquor license for Smerke's Sportsman Club and approval of their submitted operators was made by Meyer, seconded by Poch. Motion carried 3-0.
 6. Kirchenwitz Family Golf LLC - All paperwork was in order. A motion to approve renewing a Class B Combo liquor license for Kirchenwitz Family Golf LLC, dba Sunset Hills Golf Course and approval of their submitted operators was made by Meyer, seconded by Hanke. Motion carried 3-0.
- f. Approval of Class B Beer Only License Renewals & Operators Approval-
1. Sheboygan Falls Conservation Club – All paperwork was in order. A motion to approve renewing a Class B beer only license for Sheboygan Falls Conservation Club and approval of their submitted operators was made by Hanke, seconded by Meyer. Motion carried 3-0.
 2. Whitetail Bowhunters – All paperwork was in order. A motion to approve renewing a Class B beer only license for Whitetail Bowhunters and approval of their submitted operators was made by Hanke, seconded by Meyer. Motion carried 3-0.
 3. Jet Fuel Café LLC – All paperwork was in order. A motion to approve renewing a Class B beer only license for Jet Fuel Café LLC and their submitted operator was made Hanke, seconded by Poch. Motion carried 3-0.
- g. Approval of Class C Wine License Renewal & Operator Approval -- Jet Fuel Café, LLC - All paperwork was in order. A motion to approve renewing a Class C Wine license for Jet Fuel Café LLC and their submitted operator was made Meyer, seconded by Poch. Motion carried 3-0.
- h. Approval of Class A Beer License & Operator Licenses for Johnsonville Marketplace LLC –All paperwork was in order. A motion to approve a Class A Beer Johnsonville marketplace LLC and their submitted operators was made by Hanke, seconded by Meyer. Motion carried 3-0.
- i. Misc Operators Licenses - A motion to renew operator licenses for Kevin T Reyer, Jay Johnson, John Loehr, Micha Rautmann and Lyman "Skip" Theobald was made by Hanke, seconded by Meyer. Motion carried 3-0.
- j. Consideration of Town of Sheb Falls Fire House Parking Lot Repairs / Paving – Chairman Theobald met with Northeast Asphalt. They will repair base by east entrance and add second coat on parking lot for \$34,400. A motion to approve the quote from Northeast Asphalt for \$34,400 was made by Hanke, seconded by Meyer. Motion carried 3-0.

- k. Open Bids & Possible Award of Meadowlark Rd LRIP Project #15633- Only one bid was received for LRIP project #15633; Northeast Asphalt for \$174,475.00. A motion to accept the bid from Northeast Asphalt for \$174,475.00 for LRIP Project #15633 was made by Hanke, seconded by Meyer. Motion carried 3-0.
- l. Consideration of moving July's Meeting Date (currently July 5), if needed– No motions were made. July meeting date will be July 5.
- m. Action to Establish and Fill Town Administrator Position –
1. Discussion with possible action on Ordinance #1 2021/2022 Create Section 2.08 “Appoint Position of Town Administrator.” – Attorney Matt Parmentier explained the Ordinance. Add to July's agenda.
 2. Discussion with possible action on Combining the position of Administrator and Clerk / Treasurer – Attorney Matt Parmentier explained the Town Boards options. Add to July's agenda.
 3. Appointment of Administrator / Clerk / Treasurer – Attorney Matt Parmentier explained the Boards options. Add to July's agenda.
- n. Action to Fill Vacant Supervisor Seat – Attorney Matt Parmentier explained the process to fill the vacate seat. No action taken.
- o. Road Maintenance –
1. Otter Creek Bridge, Willow Rd – The Town of Plymouth is working on plan to replace the bridge on Willow Rd. They will need to obtain land outside the ROW in the Town of Falls to complete. The Town of Falls doesn't have a problem but would like to be reimbursed for any costs incurred. Chairman Theobald will contact Warren Luedtke, Clerk Meyer was asked to contact Debbie Schwind.
 2. Repairs on Woodland Rd – Woodland Rd was not on last month's agenda. A motion to accept Scott Construction to repair Woodland Rd was made by Meyer, seconded by Poch. Motion carried 3-0.
 3. Gravel Shoulders on Meadowlark Rd (HWY 23 to CTH O) – Chairman Theobald will discuss with C&S.
 4. Crack Filling – Clerk Meyer reported she did talk to Crack Filling Service, they did not have any discussions with previous Chairman Bauer about plans for this year.

CORRESPONDENCE – The Clerk had nothing to report.

CONSTABLES REPORT- Constable Strassburger was in attendance. He reported he received a complaint for unregistered vehicles. Aaron talked to the owner and will check on in one month.

SUPERVISORS REPORT –There was a brief discussion about a few ‘unkept’ properties. No written complaints have been received.

Discussion and Approval of this month bills – A motion to approve the bills to be paid in June was made by Hanke, seconded by Poch. Motion carried 3-0.

The Town Board intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the Town with respect to litigation in which the Town is or is likely to become involved and pursuant to Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. During the closed session, the Town Board will

discuss negotiations regarding road repairs on Rio Rd & Woodland Rd. A motion to go into closed session was made by Meyer, seconded by Hanke. Roll call vote: Meyer -aye, Poch-aye, Hanke-aye, Theobald – aye.

A motion to have Attorney Matt Parmentier to contact WPS to request an answer by June 30 was made by Poch, seconded by Meyer. Motion carried 4-0.

A motion to come out of closed session was made by Meyer, seconded by Poch. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Poch, seconded by Meyer. Meeting adjourned at 9:24 pm.

Respectfully submitted,

Jeanette M. Meyer, Clerk/Treasurer
Town of Sheboygan Falls

APPROVED