

TOWN BOARD MEETING MINUTES
FROM December 3, 2018 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

Chairman Bauer called the Town Board meeting to order at 7:00 PM.

Board members present were: Chairman Steven Bauer, Supervisors: Gerald Meyer, Barbara Poch, Lyman Theobald and Jim Hanke. Also, in attendance were Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 1:30 pm Thursday November 29, 2018 at the Johnsonville Fire Station, the Town of Sheboygan Falls Fire Station, and at the Town of Sheboygan Falls Town Hall.

APPROVAL OF MEETING MINUTES FROM November 7, 2018 Town Board Meeting- A motion to approve the minutes from the November 7, 2018 Town Board meeting was made by Poch, seconded by Hanke. Motion carried 4-0.

TREASURERS REPORT- The Treasurer's Report was read. The Town's 2nd payment of shared revenue was received November 19. A motion to approve the Treasurer's report as read was made by Theobald, seconded by Poch. Motion carried 4-0.

PUBLIC INPUT- None

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Change date for January 2019 meeting– The 1st Monday is not, January 1 so there was no need to change the meeting date, the January meeting will be on the 7th.
- b. Search for New Town Engineer – David Hinze from Hinze Wade LLC would like to semi retire. He will continue to work on subdivision grading inspections but is not interested in providing Engineering services otherwise. The Board suggested talking to Craig Rusch, Wagner, Abacus and Miller to see what they might offer. Chairman Bauer will contact Abacus & Miller Engineering. Supervisor Theobald will talk to Craig Rusch.
- c. Subcontracting Lawn Services – During the budget process the Board discussed the possibility of subcontracting the current Lawn Services, instead of paying employees hourly. Not all the quotes were in yet. The item will be added to the January agenda for discussion.
- d. Clerk / Treasurer Wage Increase – During the budget process, the Town Board budgeted for a raise for the Clerk / Treasurer in 2019, last done in 2015. A motion to increase the Clerk / Treasurer's wage to \$21.00 per hour was made by Theobald, seconded by Hanke. Motion passed 4-0.
- e. Set aside monies designated for Accidental Death Line of Duty Benefit in the 2018 Budget - Matt Parmentier has advised the Town to adopt a resolution to set aside monies for Accidental Death for line of Duty Benefits. The Clerk will have prepared for the January meeting.
- f. Road Maintenance -
 1. Installation of Head Wall on meadowlark r culver (north of HWY 23)to create 3:1 pitch – Schnell advised the Town to consider purchasing land to properly install large culverts in larger drainage ways to prevent issues - Something that was never discussed when this project was completed. Chairman Bauer copied the Board on an estimate from Sheboygan County Highway Commissioner, Greg Schnell of \$5000.00 to install a concrete head wall to fix the issues we have

had with the ditch eroding around the new culvert installed in the 2017 betterment on Meadowlark Rd. There was some confusion if the number was for both sides or just one. Supervisor Poch will contact Schnell to discuss.

CORRESPONDENCE – None.

CONSTABLES REPORT- Constable Strassburger was in attendance. Nothing to report.

SUPERVISORS REPORT – Nothing to report.

Discussion and Approval of this month bills – A motion to approve the bills to be paid in December was made by Meyer, seconded by Theobald. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Hanke, seconded by Poch. Meeting adjourned at 7:40 pm.

Respectfully submitted,

Jeanette M. Meyer, Clerk/Treasurer
Town of Sheboygan Falls

APPROVED