

**TOWN BOARD MEETING MINUTES**  
**FROM October 1, 2018 7:00 PM**  
**HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL**

Chairman Bauer called the Town Board meeting to order at 7:00 PM.

Chairman Bauer clarified there was no public hearing scheduled for tonight's meeting, that was a typo.

Board members present were: Chairman Steven Bauer, Supervisors: Gerald Meyer, Lyman Theobald and Jim Hanke. Supervisor Barbara Poch was absent. Also, in attendance were Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 12:30 pm Wednesday, September 26, 2018 at the Johnsonville Fire Station, the Town of Sheboygan Falls Fire Station, and at the Town of Sheboygan Falls Town Hall.

APPROVAL OF MEETING MINUTES FROM September 10, 2018 Town Board Meeting- A motion to approve the minutes from the September 10, 2018 Town Board meeting was made by Hanke, seconded by Meyer. Motion carried 3-0.

TREASURERS REPORT- The Treasurer's Report was read. The Town's 2<sup>nd</sup> payment of shared revenue is due in November. A motion to approve the Treasurer's report as read was made by Theobald, seconded by Meyer. Motion carried 3-0.

PUBLIC INPUT- None

**DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:**

- a. Change November Meeting Date – Due to the November 6th General Election, Clerk / Treasurer Meyer asked to have the November 5<sup>th</sup> meeting rescheduled. A motion to move the November meeting to Wednesday, November 7, 2018 at 7pm was made by Theobald, seconded by Meyer. Motion carried 3-0.
- b. Budget Preparations – A special meeting to start the 2019 budget process was scheduled for October 17, 2018 at 5:30pm.
- c. New Board Room Chairs - A motion to purchase 7 new easy to clean Board Room meeting chairs was made by Theobald, seconded by Hanke. Motion carried 3-0.
- d. Adopt Ordinance #5 2018-2019 - Repealing and Recreating Section 8.03 and Repealing Section 8.13 Relating to Building Regulations – Clerk Meyer explained that the purpose of this ordinance was to remove the fee scheduled out of the ordinance so that changes to the fee schedule can be made from time to time by resolution. If the fee schedule is removed, section 8.13 would be removed as well as that is the fee section of the ordinance. A motion to adopt Ordinance #5 2018/2019 to repeal and recreate Section 8.03 and repeal Section 8.13 relating to Building Regulations was made by Theobald, seconded by Meyer. Motion passed 3-0.
- e. Adopt Resolution #3 2018-2019 – Adopting the Fee Schedule for Building Permits - By passing Ordinance #5 2018/2019, the Board has to adopt a fee schedule by resolution. Some of the fees were updated - none of the Board members could remember the last time they have been. A motion to adopt Resolution #3 2018/2019 to Adopt the Building Permit Fee Schedule was made by Theobald, seconded by Hanke. Motion carried 3-0.

- f. Review TSFFD Engine 6 with Adam Corrigan – Engineering Officer with the Town of Sheboygan Falls Fire Department, Adam Corrigan, updated the Town Board on the current condition of Engine 6, placed in service in 1996, repaired in 2014. The estimated cost of replacement is approximately \$700,000. The Board will budget for payment of replacement of Engine 6 in 2020.
- g. UW Extension Services with Kevin Struck – Kevin explained that he will be required to start charging for his services in 2019. The Town of Sheboygan Falls will need to amend their current 20-year Comp Plan in 2019.
- h. Adopt Resolution #2 2018/2019 – Resolution to Allow UW-Extension Sheboygan County to Apply for a Wisconsin Coastal Management Grant on behalf of the Town of Sheboygan Falls to Offset the Costs of Preparing a 10-year Update to the Town's Comprehensive Plan - Kevin encouraged the Town to adopt the resolution to try to obtain a grant to help cover the 10- year amendment as required by law. A motion to adopt resolution #2 2018/2019 to Allow UW-Extension Sheboygan County to Apply for a Wisconsin Coastal Management Grant on behalf of the Town of Sheboygan Falls to Offset the Costs of Preparing a 10- year Update to the Town's Comprehensive Plan was made by Meyer, seconded by Hanke. Motion carried. 3-0.
- i. Road Maintenance -
- Chairman Bauer gave an update on the Meadowlark Betterment (CTH J to Playbird Rd) – the project is scheduled to be complete in 2018.
  - Chairman Bauer stated the betterment planned for Highland Rd (CTH J to Playbird Rd) will be pushed back to 2019.
  - C&S was directed to start replacing culverts on Playbird Rd (HWY 32 west to pavement change east of Highland Rd.)
  - C&S was directed to look at repairing Alpine Rd, by Hyink Well Drilling as it is pushing out.
  - C&S was directed to put dirt along the foundation of the Town Hall were the rain coming off the roof has created a trench.
  - The Clerk was asked to order 2 Woodland Rd & 1 Alpine Rd signs.

Supervisor Theobald asked to have areas of Bridgewood Rd, between CTH J & CTH O, looked at. During the 4+ inches of rain over Labor Day weekend the road flooded. N7139, N6745 & near the intersection of Spur Rd. C&S will be asked to inspect.

Chairman Bauer reported on the Meadowlark Rd bridge set backs with the recent 4+ inches of rain over Labor Day weekend. The crew currently cannot work due to high river conditions.

Chairman Bauer reported the Sunrise Ln chip sealing may not happen as that crew was already in the area before the project was ok'ed.

asked the Board if they had any other roads that need to have the road lines repainted, besides the slurry sealed areas. No other recommendations were given.

CORRESPONDENCE – None.

CONSTABLES REPORT- Both Constables were in attendance. They reported their new red/blue lights were helpful during a recent traffic accident.

SUPERVISORS REPORT – Supervisor Meyer / Chairman Bauer reported on the progress of the Meadowlark Rd Bridge replacement.

Discussion and Approval of this month bills – A motion to approve the bills to be paid in October was made by Hanke, seconded by Meyer. Motion carried 3-0.

ADJORNMENT – Motion to adjourn was made by Meyer seconded by Theobald. Meeting adjourned at 8:30 pm.

Respectfully submitted,

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Jeanette M. Meyer, Clerk/Treasurer  
Town of Sheboygan Falls

APPROVED