

TOWN BOARD MEETING MINUTES
FROM July 2, 2018 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

PUBLIC HEARING:

- a. Land Division and Rezone Request – Lori & Scott McGlade (59026384230) - This public hearing was taped. The public hearing was opened at 7:02pm. Chairman Bauer read the public hearing notice. John Hermann from the Sheboygan Falls Conservation Club wanted to go on record of notifying new owners that the Club currently shoots leagues 3-5 days a week. Supervisor Theobald informed Mr. Hermann, Lori grew up on the property and is fully aware of the club's noise. Airport Manager Charles Sweet also wanted to go on record to notify the new owners they are in the airport's height limitation zone. He will get more info to the Town Clerk. Lori and Scott stated they will be putting a ranch house on the property to replace the old farmhouse that was there. No one in attendance had any other questions or comments. The public hearing was closed. Tape was stopped at 7:05pm.
- b. Land Division and Rezone Request – Ralph Schlichting (59026386640 & 386590) - This public hearing was taped. The public hearing was opened at 7:05pm. Chairman Bauer read the public hearing notice. Airport Manager Charles Sweet wanted to go on record to notify the new owners they are in the airport's height limitation zone. He will get more info to the Town Clerk. No one in attendance had any other questions or comments. The public hearing was closed. Tape was stopped at 7:07pm.
- c. Land Division and Rezone Request – Susan Zolp (59026390280) - This public hearing was taped. The public hearing was opened at 7:07pm. Chairman Bauer read the public hearing notice. No one in attendance had any other questions or comments. The public hearing was closed. Tape was stopped at 7:08pm.

Chairman Bauer called the Town Board meeting to order at 7:08 PM.

Board members present were: Chairman Steven Bauer, Supervisors: Gerald Meyer, Barbara Poch, Lyman Theobald and Jim Hanke. Also in attendance were Jeanette Meyer, Attorney Matt Parmentier and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 12:30 pm Friday, June 29, 2018 at the Johnsonville Fire Station, the Town of Sheboygan Falls Fire Station, and at the Town of Sheboygan Falls Town Hall.

APPROVAL OF MEETING MINUTES FROM June 4, 2018 Town Board - A motion to approve the minutes from the June 4, 2018 Town Board meeting was made by Poch, seconded by Meyer. Motion carried 4-0.

TREASURERS REPORT- The Treasurer's Report was read. A motion to approve the Treasurer's report as read was made by Theobald, seconded by Hanke. Motion carried 4-0.

PUBLIC INPUT- None.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Approve Land Division and Rezone Request - Lori & Scott McGlade (59026384230) – The Plan Commission reviewed the request at their June 11, 2018 meeting. They recommended rezoning 6.05 acres (Lot 1) from A-1 to A-2 and 14.37 acres (Lot 2) from A-1 to A-4 requiring a separate field access for Lot 2. A motion to approve the McGlades land division and rezone request to rezone 6.05 acres from A-1 to A-2 and 14.37 acres to A-4 was made by Meyer, seconded by Theobald. Motion carried 4-0. An original CSM will need to be submitted for signatures.

b. Approve Land Division and Rezone Request – Ralph Schlichting (59026386640 & 386590)– The Plan Commission reviewed the request at their June 11, 2018 meeting. They recommended rezoning 5.09 acres (Lot 1) from A-1 to A-2. A motion to approve Schlichting’s Land Division and rezone request to rezone 5.09 acres from A-1 to A-2 was made by Theobald, seconded by Meyer. Motion carried 4-0.

c. Approve Land Division and Rezone Request – Susan Zolp (59026390280) – The Plan Commission reviewed the request at their June 11, 2018 meeting. They recommended rezoning 5.00 acres (Lot 1) from A-1 to A-2. A motion to approve Zolp’s land division & rezone request to rezone 5.00 acres from A-1 to A-2 was made by Hanke, seconded by Theobald. Motion carried 4-0.

d. Approve of New Operator’s License – Diana Claussen – Paperwork was in order. A motion to approve a new operator’s license for Diana Claussen was made by Theobald, seconded by Meyer. Motion carried 4-0.

e. Adopt Ordinance 2 2018/2019 – Amending Section 4.03 of the Town of Sheboygan Falls Municipal Code pertaining to intoxicating Beverages – Atty Parmentier explained the ordinance to the Board. The ordinance would give the Board authority to revoke a liquor license if the license is not used. The proposed number of days in Section 9.1 was revised to require the license to be used at least 36 days a year. A motion to adopt Ordinance 2 201/2018 with revision requiring a business to be open for at least 36 days in a 365-day period to avoid revocation was made by Meyer, seconded by Theobald. Motion carried 4-0.

f. Adopt Ordinance 1 2018/2019 – Repealing and Recreating Section 11.04, Penalties Provision of the Town of Sheboygan Falls Municipal Code – Atty Parmentier explained the revisions to the current Penalty ordinance. He also recommended creating a citation schedule for smaller offenses. The Clerk was directed to put together a citation schedule with Matt’s assistance if needed. A motion to adopt Ordinance 1 2018/2019 with revised starting amounts for 1st & 2nd offenses of \$50 /\$100 respectively was made by Theobald, seconded by Poch. Motion carried 4-0.

g. Road Maintenance –

1. Shoulder improvements on Kapur Dr– The Clerk reported that she was only contacted by 3 residents on about the upcoming shouldering project in Pigeon Creek to prevent the road edge from breaking up. Those residents were on Seema & Chanda Ct, not Kapur Dr.

2. Woodland Rd Improvements (from Alpine Rd to Bridgewood Rd) – A notice about the project was published in the Sheboygan Press. Chairman Bauer reported he would like to get a price from Scott’s Construction for the chip sealing. A motion to accept Northeast Asphalt’s Quotation to pulverize & grade with alternative for a total of \$10,400.00 was made by Theobald, seconded by Hanke. Motion carried 4-0.

h. Submitted Complaint 1-2018 – State of property located at N7014 CTH M – Nancy Lilyquist confirmed 3 of the 4 vehicles are licensed. They have cleaned up the property from its condition earlier this spring. Both constables drove by and did an inspection as did Chairman Bauer. Chairman Bauer provided pictures he took from the road. The Board asked Nancy to clean up the burn pile, advising her to contact the Sheriff’s Dept prior to any burning. The Board felt it had been adequately cleaned up but agreed if it becomes a problem again they may seek legal action.

i. The Town Board intends to convene into closed session pursuant to Wis. Stat. § 19.85(1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the Town with respect to litigation in which the Town is or is likely to become involved. During the closed session, the board will discuss the property located at N7104 CTH M, Sheboygan Falls. (Roll call vote Required.) – No action was taken to go into closed session.

CORRESPONDENCE – Nothing to report.

CONSTABLES REPORT- Constable Strassburger & Koepke were in attendance. They reported they did inspect the property at N7104 CTH M, although they did not get out of their vehicle. The constable's association has purchased red & blue flashing lights for the constables to use when assisting the County Sheriff's Dept. Constable Koepke asked the Board to allow their use and questioned if they are covered by the Town's insurance when assisting the County.

SUPERVISORS REPORT – Supervisor Theobald reported the culvert at W4314 Woodland Rd needs to be replaced. The Clerk was directed to notify the property owner. He also asked the status of the Moore complaint; he has until July 6, 2018.

Discussion and Approval of this month bills – A motion to approve the bills to be paid in July was made by Theobald, seconded by Hanke. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Meyer, seconded by Poch. Meeting adjourned at 8:25 pm.

Respectfully submitted,

Jeanette M. Meyer, Clerk/Treasurer
Town of Sheboygan Falls